

Liberal Arts

The two-year liberal arts degree, consisting of at least 60 semester credits, entirely at the baccalaureate level (100 level and above), which provides students with skills and competencies essential for successful completion of a baccalaureate degree.

Liberal Arts Degrees and Certificates

Business: Academic Subject Certificate

Description

The Certificate in Business is designed to provide a strong foundation in accounting, economics, mathematics, computer applications, and written and oral communication for students who plan to earn a bachelor's degree in business administration.

Program Coordinator: **Warren Kawano**

Location: BE 211

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Program Learning Outcomes

Upon completion of the certificate, students will be able to:

- Perform fundamental accounting tasks and maintain basic accounting systems
- Access, analyze, and interpret information to make judgments and to solve basic business problems
- Demonstrate basic competencies in oral and written communication
- Demonstrate basic quantitative reasoning and problem-solving skills
- Analyze economic conditions that are internal and external to an organization
- Use basic computer applications skills to create documents and produce information to help solve business problems.

Required Courses

Item #	Title	Credits
ENG 100	Composition I	3
	SP 151, SP 251 (Options)	3
	ACC 201, ACC 202, ACC 124, ACC 125, ACC 202 (Options)	6 - 9
ECON 130	Principles of Microeconomics	3
ECON 131	Principles of Macroeconomics	3
	BUS 101, BUS 201, ICS 101	3
	MATH 103 OR MATH 135 (STEM)	3
	Sub-Total Credits	24-27

Total credits:

24-27

Community Food Security: Academic Subject Certificate

Description

The Academic Subject Certificate in Community Food Security is intended to provide students with the knowledge of the Community Food Security movement through course work, skills, and understanding about the operation of a certified organic farm and marketing of produce grown on the farm. The courses introduce them to the Community Food Security movement locally, nationally and internationally, provide them the skills for growing foods organically, preparing farm produce for sale to restaurants and markets, and develop and provide educational activities to elementary, middle and high school students. Students will develop knowledge about Hawaiian culture, knowledge related to plants, nutrition, the environment and agriculture. With this foundation, it is anticipated that students will be able to pursue degrees in a variety of areas, including environmental resources, education, nutrition and sustainability.

Program Coordinator **Summer Barrett**
Office Leeward CC, Wai'anae
Phone 454-4713
summerls@hawaii.edu

Program Learning Outcomes

Upon completion of the certificate, students will be able to:

- Analyze from a sociological perspective the connections between current food production systems, the environment, and public health.
- Demonstrate the ability to grow and market organic produce.
- Explain how local organic farming contributes to the Food Security Movement locally, nationally and internationally.

Semester 1

Item #	Title	Credits
HWST 107	Hawai'i: Center of the Pacific	3
ENG 100	Composition I	3
AG 112	Introduction to Organic Agriculture	4
SOC 151	Introduction to Sociology of Food	3
	Sub-Total Credits	13

Semester 2

Item #	Title	Credits
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HWST 291	Contemporary Hawaiian Issues	3
	Sub-Total Credits	3

Total credits:		16
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Digital Art (Photographic Emphasis): Academic Subject Certificate

Description

The certificate program will be a program that can be used as a pre-professional study for students who want to enter the Digital Art/Digital Photography field or who wish to have an academic emphasis in Digital Art and/or Photography but do not necessarily wish to pursue it as a primary professional objective. It can be a focus of study for students interested in a liberal arts degree.

Program Learning Outcomes

Upon completion of the program, students will be able to do the following:

- Demonstrate artistic and technical quality in designing digital artworks.
- Develop skills in art and digital media to prepare for further academic study or the workplace.
- Communicate effectively with customers and co-workers in an organizational setting.
- Carry out basic accounting, computer, and management functions in a work-place environment.

Contact Information

Program Coordinator: **Wayne Muromoto**
 Location: AM 202
 Phone: (808) 455-0280
 Email: wmuromoto@hawaii.edu

Core Courses

Item #	Title	Credits
ART 101	Introduction to the Visual Arts	3
ART 107D	Introduction to Digital Photography	3
ART 112	Intro to Digital Arts	3
ART 207D	Intermediate Digital Photography	3
DMED 200	Electronic Portfolio	3

Sub-Total Credits	15
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Electives: Choose 1 of the following

Item #	Title	Credits
ART 115	Introduction to Design	3
ART 113D	Introduction to Digital Drawing	3
ART 277D	Studio Photography	3
DMED 131	Introduction to Digital Video	3
	Sub-Total Credits	3

Total credits:	18
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Global Studies: Academic Subject Certificate

Description

The Academic Subject Certificate in Global Studies is designed to promote cultural sensitivities and international engagement by students at Leeward Community College. It builds upon the strengths of our Hawaiian and multiethnic communities in the Pacific. This program correlates with the system-wide efforts to position the University of Hawai'i as a preeminent center of international learning. The purpose of this certificate is to prepare students to meet the challenges of an interconnected and interdependent world as globally conscious and internationally engaged citizens.

Program Coordinator **Abdul-Karim Khan, PhD**
 Office FA 213
 Phone 455-0358
khana@hawaii.edu

Program Learning Outcomes

- Evaluate the growing interconnectedness of people and places through expanding economic, political and cultural activities.
- Analyze the factors that promote and shape the international exchange of goods and services.
- Critique the unique historical trajectories of different world regions and the complex political and cultural contexts of contemporary global issues.
- Recognize the diversity of the arts and their role in advancing universal understanding.
- Use second language skills to demonstrate cross-cultural knowledge and appreciation.

Core Requirements: Choose 1 course from each of the 5 groups

Item #	Title	Credits
	GS Group 1: Culture, Society and Globalization	3
	GS Group 2: Global Business and Economics	3
	GS Group 3: Global History, Politics and Religion	3
	GS Group 4: Global Arts	3
	GS Group 5: Hawaiian and Foreign Language	3 - 4
	Sub-Total Credits	15-16

Electives: Choose 1 course from the list

Item #	Title	Credits
	Global Studies Electives	3 - 4
	Sub-Total Credits	3-4

Total credits:	18-20
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Hawaiian Language: Academic Subject Certificate

Description

Academic Subject Certificate in Hawaiian Language is intended to provide students with a strong introduction to the culture, and language of Hawai'i. The certificate enhances the Liberal Arts degree and prepares students with a strong foundation to complete their baccalaureate degrees in Hawaiian Language or other fields of study at the University of Hawai'i.

Program Coordinator **Joseph Badis**

Office LA 214

Phone 455-0426

badis@hawaii.edu

Program Learning Outcomes

Upon completion of the certificate, students will be able to:

- Describe Native Hawaiian linguistic and cultural concepts.
- Explain Native Hawaiian concepts as expressed in the broader areas of science, humanities, arts or social sciences.
- Use Hawaiian language orally and in writing to discover, develop, communicate and reflect on issues relevant to the Native Hawaiian community.

Item #	Title	Credits
HAW 101	Elementary Hawaiian I	4
HWST 107	Hawai'i: Center of the Pacific	3
HAW 102	Elementary Hawaiian II	4
HAW 201	Intermediate Hawaiian I	4
HAW 202	Intermediate Hawaiian II	4
	Sub-Total Credits	19

Total credits:	19
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Hawaiian Studies: Academic Subject Certificate

Description

The Academic Subject Certificate in Hawaiian Studies is intended to provide students with a strong introduction to the culture, language, and history of Hawai'i and the Native Hawaiian people. The certificate enhances the Liberal Arts degree and prepares students with a strong foundation to complete their baccalaureate degrees in Hawaiian Studies or other fields of study at the University of Hawai'i.

Program Learning Outcomes

Upon completion of the program, students will be able to do the following:

- Identify Native Hawaiian linguistic, cultural, historical and political concepts.
- Explain Native Hawaiian concepts as expressed in the broader areas of science, humanities, arts or social sciences.
- Use writing to discover, develop, communicate and reflect on issues relevant to the Native Hawaiian community.

Contact Information

Program Coordinator: **John Kalei Laimana**
 Location: DH E 108B
 Phone: (808) 455-0343
 Email: johnlaim@hawaii.edu

Required Courses

Item #	Title	Credits
HAW 101	Elementary Hawaiian I	4

HAW 102	Elementary Hawaiian II	4
HWST 107	Hawai'i: Center of the Pacific	3
HWST 270	Hawaiian Mythology	3
	Sub-Total Credits	14

Elective Courses (Select One)

Item #	Title	Credits
HWST 105	Mea Kanu Hawai'i: Hawaiian Ethnobotany	3
HWST 128	Introduction to Hula Kahiko	3
HWST 129	Introduction to Hula 'Auana	3
HWST 207	Hawaiian Perspectives in Ahupua'a Resource Management	3
HWST 276	Introduction to Hawaiian Literature in English	3
HWST 245	Living with Kuleana: An Introduction to Hawaiian Systems of Governance	3
HWST 281	Ho'okele I: Hawaiian Astronomy and Weather	3
HWST 291	Contemporary Hawaiian Issues	3
HIST 284	History of the Hawaiian Islands	3
REL 205	Understanding Hawaiian Religion	3
	Sub-Total Credits	3

	Total credits:	17
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Hawaiian Studies: Associate in Arts

Description

The Associate in Arts in Hawaiian Studies (AAHS) provides a focused pathway for students pursuing an AA degree and transferring to a Hawaiian Studies or other baccalaureate degree program within the UH System. The AAHS also provides students with beneficial qualifications for Hawai'i's workforce, where knowledge of the host culture or alternative approaches to problem-solving are desirable. The degree integrates Hawaiian knowledge and values into the curriculum, and thus nurtures a sense of place; defines personal, community and global responsibilities; and builds connections between all who call Hawai'i home.

Program Learning Outcomes

Upon completion of the program, students will be able to do the following:

- Describe aboriginal Hawaiian linguistic, cultural, historical and political concepts.
- Apply aboriginal Hawaiian-based concepts, knowledge, and methods in other areas of inquiry such as to the areas of sciences, humanities, arts, and social sciences – in academics, and in other professional endeavors.
- Engage, articulate and analyze topics relevant to the aboriginal Hawaiian community using college-level research and writing methods.

Contact Information

Program Coordinator: Lu'ukia Archer

Location: DH E 108E

Phone: (808) 455-0660

Email: archer@hawaii.edu

Discipline Coordinator: John Kalei Laimana

Location: DH E 108B

Phone: (808) 455-0343

Email: johnlaim@hawaii.edu

General Education Requirements (Foundation)

Item #	Title	Credits
	Written Communications (FW)	3
	Quantitative Reasoning (FQ-E2020)	3
	Global Multicultural Perspectives (FG-E2020)	6
	Sub-Total Credits	12

General Education Requirements (Diversification)

Item #	Title	Credits
	Diversification Arts, Humanities, and Literatures (DA, DH, DL-AA-HWST-E2020)	6
	Diversification Social Sciences (DS-AS-HWST-E2020)	6
	Diversification Natural Sciences (DB, DP, DY-AA-HWST-E2020)	7
	Sub-Total Credits	19

HWST Core Requirements

Item #	Title	Credits
HAW 101	Elementary Hawaiian I	4
HAW 102	Elementary Hawaiian II	4
HWST 107	Hawai'i: Center of the Pacific	3
HWST 270	Hawaiian Mythology	3
HWST 292	Kūkulu Mana'o: Hawaiian Studies Capstone Project	1
	Sub-Total Credits	15

Hawaiian Focused Electives

Item #	Title	Credits
	'Āina (Environmental Science) (E2020)	
	Hana No'eau (Arts) (E2020)	
	Ho'oulu Lāhui (Nation Building) (E2020)	
	Mo'olelo (History/Literature) (E2020)	
	'Ōlelo (Language and Literature) (E2020)	
	Sub-Total Credits	11

Graduation Requirements

Item #	Title	Credits
	Focus Course for HWST (ETH)	
	Focus Course for HWST (HAP)	
	Focus Course for HWST (OC)	

Focus Course for HWST (WI)

Total credits:

60

History: Academic Subject Certificate

Description

The Academic Subject Certificate in History will provide students with a strong foundation in geohistorical, cultural, and global connections. The courses in this certificate provide the basis for basic writing, critical thinking, and problem-solving skills to help students in a wide range of fields. The certificate fulfills most of the core requirements for the Associate of Arts degree (AA degree), as well as the WI requirements, and some additional elective requirements. The certificate will be a guided path for students who intend to earn a Bachelor's Degree in history. It will also provide a general foundation for a career in teaching, the travel industry, the service industry, and other fields such as health and law. The certificate will encourage students to attend a four-year college in the University of Hawaii system or transfer to a mainland college. Nearly all the 200-level courses are offered throughout American colleges and universities. The certificate will meet the Written Communication, Quantitative Literacy and Human Cultures requirements of the WICHE passport.

Program Learning Outcomes

Upon completion of the program, students will be able to do the following:

- Analyze cause and effect relationships in history.
- Summarize key ideas in history, including major world philosophies, religions, and political theories and systems.
- Compare and contrast historical experiences across cultures and time.
- Describe major historical events, places, people, and other items of historical import.
- Evaluate the historical roots of current events.
- Analyze global processes from prehistory to the present (e.g. human migration, ecological forces, spread of world religions, creation of empires, technological innovation and integration).

Contact Information

Program Coordinator: **Naiad Wong**

Location: DH-E 107

Phone: (808) 455-0357

Email: naiad@hawaii.edu

Core Requirements (12 credits)

Item #	Title	Credits
ENG 100	Composition I	3

PHIL 111	Intro to Inductive Logic	3
HIST 151	World History to 1500	3
HIST 152	World History Since 1500	3
	Sub-Total Credits	12

History Concentration (9 credits)

Item #	Title	Credits
HIST 231	Modern European Civilizations I	3
HIST 232	Modern European Civilizations II	3
HIST 241	Asian Civilizations I	3
HIST 242	Civilizations of Asia II	3
HIST 244	Introduction to Japanese History	3
HIST 251	Islamic Civilization	3
HIST 260	Twentieth Century World History	3
HIST 281	Introduction to American History I	3
HIST 282	Introduction to American History II	3
HIST 284	History of the Hawaiian Islands	3
HIST 288	History of the Pacific Islands	3
	Sub-Total Credits	9

	Total credits:	21
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Liberal Arts: Associate in Arts

Description

The two-year liberal arts degree, consisting of at least 60-semester credits, entirely at the baccalaureate level (100 level and above), which provides students with skills and competencies essential for successful completion of a baccalaureate degree.

Program Learning Outcomes

Upon completion of the certificate, students will be able to:

- Use the concepts, theories, and methodologies in arts, humanities, natural and social sciences to examine natural phenomena or to evaluate human experiences.
- Develop, support, and communicate ideas to a particular audience through writing.
- Develop, support, and communicate ideas to a particular audience through speech and writing.
- Find, evaluate, and use information.
- Apply quantitative reasoning to solve problems, interpret answers, and communicate results.
- Use critical thinking to address issues and solve problems.
- Describe and analyze the nature of culture and its variations, past and present.

Foundations Requirements

Item #	Title	Credits
	Written Communications (FW)	3
	Quantitative Reasoning (FQ)	3
	Global Multicultural Perspectives (FG)	6
	Sub-Total Credits	12

Diversification Requirements

Item #	Title	Credits
	Diversification Arts, Humanities, Literature (DA/DH/DL)	6
	Diversification Social Sciences (DS-6)	6
	Diversification Biological Sciences (DB)	3
	Diversification Physical Science (DP)	3
	Diversification Science Lab (DY)	1
	Sub-Total Credits	19

Elective Requirements

Item #	Title	Credits
	Electives	29
	Sub-Total Credits	29

Graduation Requirements

Item #	Title	Credits
	Contemporary Ethical Issues (ETH)	
	Hawaiian, Asian, & Pacific Issues (HAP)	
	Writing Intensive (WI)	
	Oral Communication (OC)	
	Total credits:	60

Marine Option Program: Academic Subject Certificate

Description

The Marine Option Program (MOP) is designed to assist students interested in relating the ocean to their educational aspirations while earning their Associate in Arts degree. The Marine Options Program Academic Subject Certificate emphasizes an experiential, cross-disciplinary education and provides opportunities to apply traditional course work to the real world while students obtain practical marine skills through a “hands-on” internship, research or employment project. Students develop their own customized “skill project” as part of the Certificate.

MOP sponsors numerous field trips, a newsletter, and many opportunities for networking with other interested students and professionals.

Program Learning Outcomes

Upon completion of the certificate, students will be able to:

- Describe how the ocean relates to Hawai'i's economy, society, and lifestyle.
- Evaluate how career and educational opportunities can be influenced by the surrounding marine environment.
- Explain the ocean and its impacts on Hawai'i.
- Create and execute an experiential learning project (Skill Project).

Contact Information

Program Coordinator: **Alyssa MacDonald**

Office: BS 205

Phone: (808) 455-0285

Email: alyssa.macdonald@hawaii.edu

Group 1: Marine Survey and Ocean-Related Courses

Item #	Title	Credits
	MO Subgroup A: Marine Survey Courses	4
	MOP 1B: Ocean-Related Electives	4 - 6
	Sub-Total Credits	8-10

Group 2: Required Courses

Item #	Title	Credits
OCN 101	Marine Option Program Seminar	1
OCN 199	Independent Study	2 - 3
	Sub-Total Credits	3-4

Total credits:

11-14

Music: Academic Subject Certificate

Description

The Academic Subject Certificate in Music is designed to provide a strong foundation in music theory and performance for students who plan to earn a Bachelor's Degree in music, who wish to develop and further their interest or talent in music while earning an Associate in Arts Degree, and/or who intend to pursue a professional career in music.

Program Learning Outcomes

Upon completion of the certificate, students will be able to:

- Perform solo or ensemble literature before a live audience.
- Analyze music for basic melodic, rhythmic and harmonic characteristics.
- Describe the functions and applications of music within diverse cultures.

Contact Information

Program Coordinator: **Peter Frary**

Location: FA 115

Phone: (808) 455-0353

Email: frary@hawaii.edu

Core Courses (Choose 6 credits from the listed courses)

Item #	Title	Credits
MUS 107	Music in World Cultures	3
MUS 108	Music Fundamentals	3
MUS 253	Elementary Music in Action	3
	Sub-Total Credits	6

Performing Ensembles (Choose 6 credits from the listed courses)

Item #	Title	Credits
MUS 103	Guitar Ensemble 1	2
MUS 104	Jazz Ensemble I	2
MUS 112	Hawaiian Ensemble 1	2

MUS 113	Hawaiian Ensemble 2	2
MUS 114	College Chorus	2
MUS 201	Vocal Ensemble	2
MUS 203G	Guitar Ensemble 2	2
	Sub-Total Credits	6

Music Electives (Choose 6 credits from list)

Item #	Title	Credits
	Music Electives	6
	Sub-Total Credits	6

Total credits:	18
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Performing Arts: Academic Subject Certificate

Description

The Academic Subject Certificate (ASC) in Performing Arts is intended to provide students with a strong foundation in general performance, including music, dance, or theatre. The courses in this certificate program provide students with the basic foundational understanding necessary in each area of the performing arts. This certificate is for students, who plan to earn a Bachelor's Degree in music, dance, or theatre; who wish to develop and further their interest or talent in these areas while earning an Associate in Arts Degree and/or who intend to pursue a professional career in the performing arts (22 to 23 credits).

Program Learning Outcomes

Upon completion of the certificate, students will be able to:

- Perform solo or in an ensemble in music, theatre, or dance before a live audience.
- Describe the key terms and concepts in dance, music, or theatre disciplines.
- Critically evaluate performances and productions in the performing arts.

Contact Information

Program Coordinator: **Betty Burdick**
 Location: FA 102A
 Phone: (808) 455-0549
 Email: burdick@hawaii.edu

Core Requirements

Item #	Title	Credits
ENG 100	Composition I	3
PHIL 111	Intro to Inductive Logic	3
MUS 107	Music in World Cultures	3
THEA 101	Introduction to Drama and Theatre	3
	Sub-Total Credits	12

Theatre

Item #	Title	Credits
THEA 221	Acting I	3
THEA 222	Beginning Acting II	3
THEA 260	Dramatic Production	3
THEA 200B	Beginning Theatre Practicum: Acting	1
	Sub-Total Credits	10

Dance

Item #	Title	Credits
DNCE 131	Modern Dance I	3
DNCE 132	Modern Dance II	3
DNCE 180	Dance Production	3
THEA 200B	Beginning Theatre Practicum: Acting	1
	Sub-Total Credits	10

Music Guitar

Item #	Title	Credits
MUS 108	Music Fundamentals	3
MUS 103	Guitar Ensemble 1	2
MUS 121D	Guitar 1	2
MUS 121E	Pop/Folk Guitar 1	2
MUS 203G	Guitar Ensemble 2	2

Sub-Total Credits	11
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Music 'Ukulele

Item #	Title	Credits
MUS 108	Music Fundamentals	3
MUS 121Z	'Ukulele 1	2
MUS 122Z	'Ukulele 2	2
MUS 112	Hawaiian Ensemble 1	2
MUS 113	Hawaiian Ensemble 2	2
	Sub-Total Credits	11

Total credits:	22-23
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Philippine Studies: Academic Subject Certificate

Description

The Certificate in Philippine Studies is designed to provide a strong introduction to the culture, language, and history of the Philippines and the Filipino people. With proper planning, the Certificate may be completed within the total credit requirements for the Associate in Arts degree. It provides a valuable foundation to students planning to earn a bachelor's degree in Asian Studies and is recommended to students of any ethnic heritage who are interested in Filipino culture, language, and history and the evolution of ethnic minorities in the United States.

Program Coordinator **Raymund Liongson**

Office GT 214

Phone 455-0557

liongson@hawaii.edu

Program Learning Outcomes

Upon completion of the certificate, students will be able to:

A. Student Objectives

- Provide students the opportunity to learn and understand the history, language, arts and culture of the fastest growing and second largest ethnic group in Hawai'i (Filipinos);
- Provide students of Filipino ancestry the opportunity to learn about their heritage, and develop a sense of identity and confidence.
- Assist students transferring to four-year institutions majoring in Philippine Language and Literature, Asian Studies, Ethnic Studies, and other humanities or social science disciplines such as history, political science, sociology, geography, education and other fields of study.

B. Community Objectives

- Provide a vehicle for the community to understand the culture of the fastest growing and second largest ethnic group in Hawai'i (Filipinos); and
- Provide education for mutually respectful and productive employment environment in Hawai'i in areas that involve Filipino culture, e.g., health care, tourism and service industry, education, government, entrepreneurship.

Required Courses: Choose at least 17 credits from the following

Item #	Title	Credits
ASAN 203	Philippine Culture: a Survey of Philippine Cultural History	3
ASAN 204	Filipinos in the United States: The History and Culture of Filipinos in the U.S.	3
ASAN 205	Contemporary Philippine Issues	3
FIL 101	Elementary Filipino I	4
FIL 102	Elementary Filipino II	4
HIST 242	Civilizations of Asia II	3
	Sub-Total Credits	17

Recommended Electives (optional)

Item #	Title	Credits
SSCI 101	Self-development	3
FIL 201	Intermediate Filipino I	4
FIL 202	Intermediate Filipino II	4
	Sub-Total Credits	11

Total credits:	17
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Sustainability

Description

This certificate is designed to provide an interdisciplinary focus on local and global issues of sustainability, and connect students with an interest in sustainability.

Program Learning Outcomes

Upon completion of the program, students will be able to do the following:

- Define sustainability on local, national and international levels.
- Identify personal values and attitudes that can facilitate sustainable living.
- Describe how the individual relates to the wider issues of sustainability.
- Measure one's impact on the triple bottom line: People, Planet, Profit.
- Identify the sociocultural values and attitudes that facilitate sustainable living at the local, regional and global levels.
- Apply concepts of sustainability to local, regional and/or global challenges.
- Describe how concepts of sustainability are connected to local, regional, and global issues.
- Describe how traditional and indigenous perspectives inform sustainable practices.

Contact Information

Program Coordinator: **Daniella Elliott**

Location: BS 205

Phone: (808) 455-0398

Email: ddutra@hawaii.edu

Science Courses (4 cr)

Item #	Title	Credits
AG 112	Introduction to Organic Agriculture	4
AG 264	Plant Propagation	3
BIOL 124	Environment and Ecology	3
BIOL 124L	Environment and Ecology Lab	1
BOT 130	Plants in the Hawaiian Environment	3
BOT 130L	Plants in the Hawaiian Environment Laboratory	1
GEOG 101	The Natural Environment	3
GEOG 101L	The Natural Environment Lab	1
	Sub-Total Credits	4

Electives (12 cr)

	Sub-Total Credits	12
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	Total credits:	16
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Writing: Academic Subject Certificate

Description

The Academic Subject Certificate in Writing provides a structured course of study for students interested in further developing their facilities with written language, critical thinking, and creativity.

This Certificate will greatly enhance students' educational and career opportunities. As research has clearly demonstrated, writing offers an unparalleled opportunity for intellectual and creative development.

Students who are extensively trained in writing have enhanced skills that will promote their educational and career success. At the same time, writing is also one of the best vehicles there is for intellectual and creative growth and development.

Program Coordinator **Susan Waldman**

Office LA 218

Phone 455-0428

swaldman@hawaii.edu

Program Learning Outcomes

Upon completion of the certificate, students will be able to:

- Demonstrate advanced writing skills appropriate for college-level courses.
- Use writing to communicate clearly and effectively.

Creative Track

Item #	Title	Credits
ENG 100	Composition I	3
ENG 200	Composition II	3
ENG 204	Introduction to Creative Writing	3
	Writing Intensive 200-level course in Literature	3
	ENG 207, ENG 208, or ENG 211	6
	Sub-Total Credits	18

Business Track

Item #	Title	Credits
ENG 100	Composition I	3
ENG 200	Composition II	3
ENG 209	Business Writing	3
ENG 225	Technical Writing	3
	ENG 204, ENG 211, BUSN 269, BUSN 277, or BUSN 279	6

Sub-Total Credits	18
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Total credits:	18
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